

**CALFED
BAY-DELTA
PROGRAM**

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October 22, 1998

The Honorable K. Maurice Johannessen
Fourth Senatorial District
State Capitol
Sacramento, CA 95814

Dear Senator Johannessen:

Thank you for your letter of September 21, 1998, regarding the Bay-Delta Advisory Council ("BDAC") Meeting and CALFED Public Meeting that were held in Stockton on September 10 - 11, 1998. My understanding from your letter is that an interested party has questions about how to obtain a copy of the transcript from the BDAC meeting and a copy of the audio tape from the public meeting. CALFED frequently receives requests for these items and they have been seamlessly processed.

CALFED obtains one copy of the transcript prepared for each BDAC meeting approximately two weeks after the meeting concludes. The transcript is a public record and is available for members of the public to view free of charge at the CALFED office during normal business hours. CALFED staff inform members of the public of this option when they inquire about obtaining copies of BDAC transcripts. Requests for a portion of a transcript, such as the portion during which a certain person spoke or a certain subject was discussed, are filled in-house at a fee that reflects only the direct cost of duplication. Requests for copies of a full transcript have been referred to the court reporting service that prepared the document. The court reporting service has charged a fee of \$ 1.25 per page, which reflects the fee that CALFED must pay for additional copies of the transcript. CALFED can also provide a copy of a full transcript to a requester at a fee that reflects only the direct cost of duplication. There may be some time delay associated with filling the request for a full transcript in house.

CALFED also obtains one copy of the audio tape prepared for each public meeting. The tapes, like the BDAC transcripts, are public records available for members of the public to review free of charge at the CALFED office during normal business hours. Requests for copies of audio tapes are referred to the contractor that prepared the tape simply because we do not have the capability of making copies. Members of the public may record BDAC meetings or CALFED public meetings on their own by either audio or video tape.

CALFED Agencies

California The Resources Agency
 Department of Fish and Game
 Department of Water Resources
 California Environmental Protection Agency
 State Water Resources Control Board

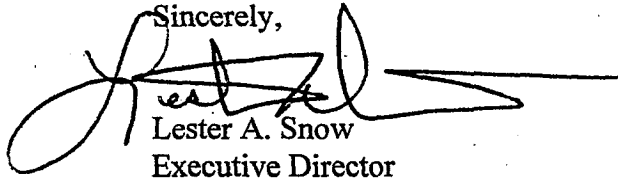
Federal Environmental Protection Agency
 Department of the Interior
 Fish and Wildlife Service
 Bureau of Reclamation
 U.S. Army Corps of Engineers

Department of Agriculture
Natural Resources Conservation Service
Department of Commerce
National Marine Fisheries Service

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I hope this information helps your constituent understand the process for requesting transcripts and audio tapes from CALFED. Thank you again for your letter.

Sincerely,

A handwritten signature in black ink, appearing to read "Lester A. Snow", with a long horizontal flourish extending to the right.

Lester A. Snow
Executive Director